



AAVP Appeals Committee (Standing Committee)

Purpose:

The purpose of the American Association of Veterinary Parasitologists (AAVP)'s Appeals Committee is to review any decision by the AAVP's Executive Committee that adversely affects a person seeking to gain, continue, or reinstate membership in the AAVP, upon the request of eligible persons. Such decisions include, but are not limited to, suspension or cancellation of membership associated with disciplinary action. Appeals Committee operating procedures are intended to comply with the requirements of governing professional certification organizations, such as the American Board of Veterinary Specialties.

Membership:

The Appeals Committee shall be composed of five members in good standing* who are elected by the AAVP members. People will serve for 3 years and membership will be staggered; every year, two members will rotate off the committee and be replaced by two new members. This committee will elect its own Chair and develop its own member succession plan for the Chair position. Executive Committee members may not serve on the Appeals Committee.

Duties:

The Appeals Committee shall determine whether an appeal is valid based solely on whether the ruling entity had erred in at least one of the following scenarios:

- (i) For any decision, whether the ruling entity failed to follow its own procedures.
- (ii) For disciplinary actions, whether exculpatory evidence in favor of the appellant was disregarded.

AAVP APPEALS

Purpose:

Members may appeal an adverse decision by an *ad hoc* Hearing Panel and endorsed by the AAVP's Executive Committee. Such decisions may include disciplinary action, such as suspension or termination of membership.

Procedures:

An appeal must include a statement of justification for the appeal with supporting documentation, if any, and be submitted in writing to the AAVP President within thirty (30) calendar days of such person's notification of the adverse decision being appealed. When an appeal is received, the AAVP President shall submit the appeal materials to the Chair of the Appeals Committee and to the Chair of the ruling entity that made the original adverse decision: for persons appealing disciplinary action against them, the Chair of the Hearing Panel. Within fourteen (14) business days of receiving these materials, the Chair of the ruling entity that made the original decision shall submit any documentation relevant to the appeal and a statement of justification for its original decision to the Appeals Committee Chair. Within fourteen (14) business days of receiving these additional materials, the Appeals Committee Chair shall convene a meeting of the Appeals Committee to review all documents relevant to the appeal and make a determination (simple majority) as to the validity of the appeal. Within fourteen (14) business days of this meeting, the Appeals Chair shall submit the results of that determination to the AAVP President, who shall inform the appellant of

the Appeals Committee's decision. If the appeal is denied, the AAVP shall undertake no further appeal procedure.

*someone who is current on their membership dues.

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